

UNITED STATES
INTERNATIONAL
UNIVERSITY

Administrative
Offices

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May 13, 1970

OFFICE OF THE PRESIDENT

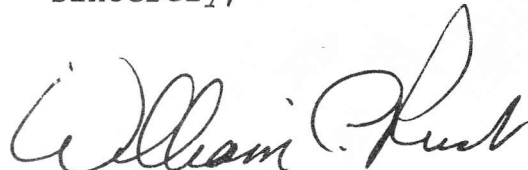
To the Parents of USIU Students:

We are pleased to send to you the modified Statement of Policies and Regulations of this University. Basically, this is a consolidation and reaffirmation of the objectives and policies which have prevailed at this institution since its inception. We will begin use of this particular Statement with the start of the summer quarter next month.

There have been many hours of discussion which have gone into the final statement of this instrument. Tripartite groups of faculty, students and administrators have met at length and have contributed their thoughts and perceptions. We have heard, in addition, from many parents and other interested persons.

It is quite clear that what is written constitutes a consistent reflection of the principles which we have held forth over the years. We believe it is also a readily understandable statement on the basis of which present and prospective members of the University can base their decisions as to their desire to be related to the University.

Sincerely,



William C. Rust
President

Enclosure

**STATEMENT OF POLICIES AND REGULATIONS
FOR
STUDENTS OF UNITED STATES INTERNATIONAL UNIVERSITY**

GENERAL STATEMENT

It is highly desirable for each organization in our society to state its objectives and underlying philosophy. In the case of educational organizations this is important for at least three reasons: first, to channel or focus the energy and assets of the particular institution; second, to inform prospective students and staff of the nature of the objectives and goals; and finally, to inform the community at large in order that there will be general understanding and that considered decisions can be made as to the support of the institution. Reference to a report made by the Commission of the American Bar Association on Campus Government and Student Dissent will help to underscore this line of thinking:

“A private college is generally free to determine to its own satisfaction the nature and conditions of the educational service it wishes to offer. In a pluralistic society, the basic value of all these institutions inheres in the fact that they offer alternatives which remain highly attractive choices to many people.

“Correspondingly, the principal obligation of these institutions to those whom they encourage to enroll is primarily one of clear and honest disclosure. Where the institution thus makes clear its own expectations and provides an understanding of what it deems incompatible with its purposes as well as what it will attempt to provide, respect for its rules may be expected in the conduct of its students, subject to whatever process of change the institution has otherwise established.

“In practice, however, some private institutions (e.g., a school with a fixed doctrinal or ideological objective) may also need to reflect their special characteristics in their staffing and admissions policies as well as their rules and publications.

“Otherwise, some students and faculty may come into the institution in spite of, rather than because of, the institution’s special characteristics. Their displeasure with policies with which they disagree may result in controversy which in turn may trigger a disruption, despite the institution’s attempt to make its policies clear in its rules and publications.”

United States International University from its very beginnings at the California Western Campus has endeavored to define and to make public its objectives and goals and the following constitutes a further effort to bring together as concisely and as clearly as possible the nature and intent of this institution. The refinement of these goals is never finished. For one thing we are never certain that we have distilled everything of value from the knowledge that is available to us, and for another we continue to learn and to have further insights as a result of our growing knowledge. However, men can take what the evidence indicates is the best of their heritage from

the past and the best available to them from current studies, and, melding these together, generate a philosophy, objectives and goals about which they have a feeling of certitude—a sufficient persuasion in their own minds to have a sense of commitment—always recognizing a possibility of additional insight and being open to it, but, at the same time, being sufficiently convinced of the general rightness of that upon which they have agreed to “bet their lives.”

With this background, the following statement is presented as the basic concept of United States International University so that all who enter or continue may be properly informed. The long-run commitments and objectives of the University are predicated upon this basic concept and those who cannot give strong support to it should not become a part of this academic community.

- A. All activities of the University and of campus life are considered part of the educational program. The emphasis of the University is upon promoting the ideals of human worth and world community and implementing them so that they permeate the total educational program of the several campuses.
- B. The atmosphere of academic search which is to prevail is one which we would like to develop internationally, nationally, and in the local community where the society is mature enough for it to be done. We seek empathy, objectivity, and integrity, with many points of view but without hatred, violence or antagonism. The method to be used is that of rational discourse and creative study without coercion either from outside sources or groups within the academic community.
- C. There is to be an emphasis on decent, wholesome campus life so that the kind of atmosphere which is present can reflect the ideals and values that have come out of the great cultural heritages of the world. At this University the emphasis is on “humanity, in a climate of aspiration and concern.” Every student and faculty person, irrespective of his national origin, color or religion, is considered to be here as a member of a multi-cultural world community. Each one comes as a human being to work with other human beings as persons in one University, in a spirit of mutual respect.
- D. The campus climate should encourage a search for meaning of life, in the light of the ethical, philosophical and religious beliefs of the world, with recognition that this concern is basic to the essence of man. This search is to be approached with the same objectivity as every other important aspect of the University life.
- E. There are two principal conditions necessary for successfully achieving the goals set out in this document: one is to carry out the program with a spirit which will be appealing and engaging to those entering it, and the other is to select and retain persons who believe in and desire such a way of life. For this reason the standards for selecting and retaining students must place emphasis not only upon academic ability but also upon personality, character traits and attitudes. This University will not retain within its ranks those who are bent on subverting its goals. This in no way threatens academic freedom, which is a vital part of the freedom of inquiry and discourse. To put it in a positive sense, we affirm the right of those who share these aspirations and goals to work together in pursuit of their common objectives.
- F. It is the responsibility of the University to provide the programs offered in its catalogs, subject to the limitations in the quarterly class schedules concerning frequency and timing of classes, and to provide the services and facilities necessary therefor.

The undergraduate academic program of this University is based upon the liberal arts tradition, focusing on the interrelatedness of knowledge and the interdependence of man. As such, the program will offer a relatively limited number of courses considered to be basic to each discipline rather than a large number of more specialized or narrowly focused courses. The graduate programs of the University emphasize development of leadership in human affairs.

- G. The University is international in scope. As such it is not provincial but on the contrary provides abundant educational opportunity on several continents for intercultural study and exchange. Accordingly, the University must have standards that reflect an empathy for the cultures and aspiration of the many peoples comprising the University family. For example, the impression given by personal appearance is often especially vivid and significant to students and other persons from countries outside the United States, and the University must be sensitive to this both abroad and on the campuses within the continental United States.

- H. The University recognizes that the establishment and observance of rules and regulations are conducive to a campus environment in which the creative search for the meaning of life and rational inquiry into knowledge can be best facilitated. Again, an example is found in the area of personal appearance. It is the belief of many persons, and one to which this University subscribes, that personal dress and appearance tend to relate to one's behavior. Bodily cleanliness, appropriate dress, and orderly living conditions in the residence halls help to set the desired tone of campus climate.
- I. The development of mutual trust through openness in communication and responsiveness to the needs of others must be central to University life. Therefore, while each component group within the University community has its major or primary responsibility, the complexity of the tasks performed and nature of the University itself produces an inescapable interrelationship among the various components as a condition of a fully functioning, successful operation. In all areas in which students are affected they are heard and their recommendations and proposals are solicited in matters pertaining to curriculum, faculty effectiveness, and rules regulating campus life. However, while their opinions in these matters are carefully considered, they are advisory.
- J. The organization of the University community is based upon a variety of functions and responsibilities. Ultimate legal responsibility for setting the goals and policies of the University and for administration of the institution is vested in the Trustees. They act through the President of the University, who is both the chief administrator and head of the faculty. Under leadership of the President, each student, faculty member, and administrator has the duty and responsibility to come together in support of the philosophy and substance of this document.

SPECIFIC RULES AND REGULATIONS

In implementation of these general objectives and principles, the University has adopted certain specific policies and regulations set forth in its various publications. Academic requirements of the University are generally specified in the catalogs of the respective campuses and schools. Special attention is called to the following policies and regulations:

1. THE RIGHT TO DISSENT

The right to dissent is an essential factor in the maintenance of academic freedom in any college or university. However, dissent or protest against a particular position, action or situation can be permitted only so long as such protest does not restrict the freedom of thought or movement of others who hold different views. Those who dissent, above all in an academic community, should be willing to permit the free expression of ideas and positions other than their own.

However deeply or genuinely held an act of protest may be, the disruption of access or orderly procedures on any campus of the University, whether out-of-doors, or inside buildings, offices or classrooms, cannot be regarded as a legitimate form of protest. Attempts by unauthorized persons to counter such protest by physical means would be equally out of place, and cannot be condoned. Disruptive actions can only be regarded as inhibiting freedom of thought and movement in a manner wholly inconsistent with the principles of academic freedom. In a community committed to freedom of inquiry, debate and discussion, the physical impairment of access and movement, as a means of expressing dissent, is to be rejected by all who themselves expect both freedom and protection for the expression of their own views. It should therefore be understood that persons who engage in any form of protest which impedes or obstructs others in the exercise of their freedom or which otherwise interferes with the orderly procedures and activities of the University or is destructive of property will be subject to disciplinary action.

2. ALCOHOL

The laws of most of the jurisdictions in which the University's campuses are located place limitations on the use of alcoholic beverages, especially in regard to minors.

Regardless of government laws, it is the policy of this University that no liquor or other alcoholic beverages may be possessed or consumed on campus or in residence halls or at University functions off-campus.

Students returning to the campus under the influence of alcohol may be subjected to disciplinary action.

3. FIREARMS

The use or possession of explosives, firearms or other ordnance by students on any United States International University campus is prohibited.

Firearms will not be carried by campus personnel. Should it be necessary to summon outside authorities the University policy will be one of urging every caution be taken to restore order without use of firearms.

4. DRUGS

Most of the jurisdictions in which our campuses are located forbid the use, possession or distribution of narcotics or other dangerous drugs and serious penalties are applicable for violations.

This University forbids the use, possession or distribution of narcotics or other dangerous drugs including but not limited to amphetamines, barbiturates, hallucinogenic drugs, marijuana, and lysergic acid diethylamide (LSD). The medical use of drugs may be permitted when prescribed by a licensed practicing physician.

The University's position in this regard is taken because the use of drugs is illegal and also because it is basically incompatible with the climate this University seeks to establish.

5. SMOKING

Smoking is not allowed in the theatres, gymnasiums, assembly halls, classrooms, library buildings and special library rooms of the University or as otherwise posted.

6. INSPECTION OF ROOMS

In order to maintain physical facilities and cleanliness of living conditions it is imperative that appropriate administrative officials inspect residence hall rooms at regularly stated intervals, preferably in the presence of the occupants.

7. SEARCH OF ROOMS AND MOTOR VEHICLES

In order to enforce the regulations set forth herein regarding alcohol, firearms and drugs, University officials, upon probable cause, may enter individual rooms and vehicles, make a search, and seize illegal or otherwise forbidden items which may be used as evidence in any subsequent disciplinary proceedings, provided written authorization for such entry and search is first obtained from the chief student personnel administrator or his immediate superior. Such searches will be conducted in the presence of the student concerned except when circumstances of an emergency nature make such presence impractical.

8. PERSONAL APPEARANCE

One aspect of the optimum climate conducive to achieving ideals and objectives of the University is a concern for personal appearance. The following are the basic regulations in this regard:

- a. Bodily cleanliness and neatness of dress are essential on the part of everyone.
- b. With reference to male students, hair, beards and mustaches must be well groomed.
- c. Shoes or footwear must be worn in any office, academic or dining hall building on the campus and also in visitation lounges of residence halls.
- d. Clothing must be appropriate to the occasion.
- e. Special regulations may be prescribed for the campuses in other countries.

9. PAYMENT OF TUITION AND FEES

All charges for tuition, board and room and other quarterly fees are due in full prior to admission to classes each quarter. Any exception to this rule must be arranged specifically and to the satisfaction of the respective campus business officers.

The University reserves the right to withhold its degree or diploma from any student who has outstanding financial obligations, either to the University, to student organizations or to others in the University community.

10. REFUNDS OF TUITION AND FEES

Students who are suspended or expelled will be refunded their tuition in accord with the statement on refunds and adjustments for withdrawal from the University which appears in each current catalog.

There will be no refund for activity fees and housing but approximately 50% of the board charge for the remainder of the quarter will be refunded.

11. STUDENT CONDUCT, DISCIPLINE AND EXPULSION

Students are expected to conduct themselves in a responsible manner which reflects credit on themselves and the University in terms of morality, honor and good citizenship, and to abide by the regulations of the University. When disciplinary situations arise, the University, after following due process as provided for at each of its campuses, may impose such penalties as deemed appropriate ranging from warning to expulsion. Guiding principles for due process are that students be informed of the nature of the charges against them, that they be given a fair opportunity to refute them, that the institution not be arbitrary in its actions and that there be provisions for appeal of a decision. Due process described above will be followed in all cases of dismissal during a term. A student placed on "conduct warning" during a term who does not achieve the status of "good conduct" during the same term may not be permitted to re-enroll.

It is the dedicated intention of the University to serve students who are committed to its goals, manifest their commitment in their behavior and attitude, and demonstrate academic proficiency. Therefore, those who can clearly be identified as meeting these criteria will be encouraged to remain as students until graduation.

In the final analysis, however, in addition to the foregoing provisions for termination because of misconduct, the University must reserve the right at the end of any quarter or other academic term to deny the re-enrollment of any student when such action is deemed to be in the best interest of the University or the student.

12. GUEST SPEAKERS AND ENTERTAINMENT

A process has been established for each campus of the University pertaining to guest speakers and entertainment and this process must be observed. The University is especially concerned to have a variety of points of view expressed, with some reasonable degree of balance, and to have the best available representatives of each point of view. One should expect to hear from a broad spectrum of spokesmen in an academic setting. However, the University will not allow itself to be used as an arena for extremist political activism which may result in disruption of peaceful procedure or destruction of property. The University reserves the right to limit public participation.

13. STUDENT ORGANIZATIONS

Basically the concern of the University is to know that any organizations on its campuses identify their goals and objectives and that these are compatible with the philosophy and regulations of the University. Each organization, whether local or of outside affiliation, must obtain administrative clearance through the office of the provost or senior administrative officer of the campus or by such other method as may be prescribed.

14. UNIVERSITY PUBLICATIONS

On each campus of the University the provost or equivalent senior administrative officer shall establish a Publications Board which shall serve in an advisory capacity to the provost or other senior administrative officer on matters of policy, budget and nomination of student editors. The provost or senior administrative officer shall in each case make final selection of student editors and shall also designate a faculty adviser for each publication. At the campuses of this University official publications are a part of the total campus life, and in the finest tradition of journalism they must present an objective point of view, accuracy in facts, opposing views, or a variety of views on controversial issues.

All campus publications must be approved by the President of the University as a condition of authority to operate.

15. CLASS ATTENDANCE

The University expects regular class attendance in other than Guided Study Courses and Honors Study. The responsibility for attending classes rests with the individual student.

16. CAMPUS VISITORS

The various campuses of the University are provided primarily to accommodate the immediate University family, i.e., students, faculty and staff, and this being a private independent University, the campuses are private property. The University reserves the right to regulate admission of visitors and to require any or all visitors to obtain a permit under controlled conditions.

17. RESIDENCE HALL VISITATION

The residence halls are designed and provided for the accommodation of our own students. Only under unusual circumstances will outsiders or visitors be permitted to stay overnight in any of the residence halls and in all such cases permission must be obtained from the residence hall supervisor.

The residence halls are separated by sex and visitation in the residence hall rooms or suites by persons of the opposite sex may be permitted only in designated areas during specified hours.

18. PETS AND ANIMALS

University facilities are not equipped or intended to provide accommodations for pets or other animals and therefore students are not allowed to have them at any campus of the University.

19. ADDITIONAL REGULATIONS

The University may from time to time enact and publish additional regulations. These may vary from campus to campus and will be made known in writing to those persons affected through official University publications. Special attention is directed to the brochure entitled "Perspective" and to the regulations on each campus pertaining to residence hall living.

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In summary, this University is dedicated to the pursuit of academic excellence and to a deeper understanding of the meaning of life. These pursuits must take place in a climate whose hallmarks are wholesome, decent living and rationality. It is not the place for everyone. Rather it is for those who desire to achieve these things within the framework of the foregoing statement and regulations.

While the basic goals of the University are not up for vote, it is appropriate to review this statement periodically for the purpose of further refinement and in this connection to engage representative members of the faculty, student body, and administration in dialogue in order to have the benefit of their perceptions and recommendations.

Given this philosophical basis and the climate and framework described in the foregoing statement, there should be no limit to the excitement and accomplishment which will result. We are committed to work for reform and transformation of society through rational discourse and reasonable action based on the great values that have come out of our heritage. We are not satisfied with a world which is frequently at war, or a world of prejudice and social injustice, or with a condition of permissiveness and lack of values, or a world which has a massive dependency on alcohol, tobacco or drugs, or with poverty, spoliation, pollution, and slavery, or a world which falls so far short of its potential greatness and opportunity.

With our special emphasis upon leadership and human development and our multi-national campuses, the students, faculty, and administrators of this University should extend hands across the artificial boundaries of nations, generations and traditions to make a continuous and meaningful contribution in the fulfillment of humanity's needs and aspirations.

This document shall be effective upon the commencement of the summer quarter, 1970.

Signed in behalf of the University this 11th day of May, 1970.

WILLIAM C. RUST, *President*